

AUSTRALIAN AGRICULTURAL TRAINING COMPLAINTS, SUGGESTIONS AND FEEDBACK



Your feedback is important to us. The use of this form is optional – you may prefer to make contact by phone, email, by letter or in person.

Family Name:	Given Name/s:
Address:	Town: Post Code:
Telephone:	Email Address:
Submission Date:	Signature:

Are you a:

- Student (Student number)..... Employer of AAT students
- Parent or Caregiver (name of student).....
- Staff member Other (please specify)

Please indicate what you would like to do:

- Complaint Suggestion or compliment Other – Please specify

Complaint

Please give details of your complaint (you may wish to attach further documentation)

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Have you discussed your matter with a staff member? Yes No

If yes, please indicate who dealt with the matter.....

What was the result?

.....

.....

If you are seeking a particular outcome, please give details (you may wish to attach further documentation)

Your complaint will be handled via Australian Agricultural Training Complaint Handling Policy.

Suggestions or Compliments

Other Feedback

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Please return completed form to:

Business Manager
Australian Agricultural Training
15 Colony Crescent
Dubbo NSW 2830

Suggestions and compliments will be forwarded to relevant staff to allow appropriate action to be taken.

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Office Use Only:

Date received:
Attachments were supplied: Yes No
Recorded in Complaints and Appeals Registry. Date:
Business Manager Signature: