

AUSTRALIAN AGRICULTURAL TRAINING

Complaints, Suggestions and Feedback



Your feedback is important to us. The use of this form is optional – you may prefer to make contact by phone, email, by letter or in person.

Family Name:

Given Name/s:

Address:

Town:

Post Code:

Telephone:

Email Address:

Submission Date:

Signature:

Are you a:

Student (Student number)..... Employer of AAT students

Parent or Caregiver (name of student).....

Staff member Other (please specify)

Please indicate what you would like to do:

Complaint Suggestion or compliment Other – Please specify

Complaint

Please give details of your complaint (you may wish to attach further documentation)

Have you discussed your matter with a staff member? Yes No

If yes, please indicate who dealt with the matter?

What was the result?

If you are seeking a particular outcome, please give details (you may wish to attach further documentation)

Your complaint will be handled via Australian Agricultural Training Complaint Handling Policy.

Suggestions or Compliments

Other Feedback

Please return completed form to:

Business Manager
Australian Agricultural Training
15 Colony Crescent
Dubbo NSW 2830

Or email to: phillipward-aat@bigpond.com

Suggestions and compliments will be forwarded to relevant staff to allow appropriate action to be taken.

Privacy Notice: Australian Agricultural Training collects and stores personal information on our learners and industry clients. Australian Agricultural Training complies with the Privacy Act 1988 (Commonwealth). This policy describes how Australian Agricultural Training collects, manages, uses, discloses, protects, and disposes of personal information in accordance with the thirteen Australian Privacy Principles (APPs) outlined in Schedule 1 of the Privacy Amendment (Enhancing Privacy Protection) Act 2012.

Office Use Only:

Date received:
Attachments were supplied: Yes No
Recorded in Complaints and Appeals Registry. Date:
Business Manager Signature: